**CONFERENCE JUSTIFICATION LETTER**

TO:

FROM:

SUBJECT: Requesting approval to attend The ENFOS Experience 2019 Conference

DATE:

CC:

With your approval, I’d like to attend the upcoming ENFOS Experience 2019 Conference. It’s happening September 24th-25th, 2019, in Austin. Here’s why:

The ENFOS Experience is known for being the premier conference on environmental liability management. It attracts some of the top industry leaders as attendees and speakers, and provides a space for sharing and discussing some of the most cutting-edge approaches in the remediation management and ARO fields. Last year’s event featured remediation experts from some of the biggest companies in North America, like 7-Eleven, Total, Chemours, Georgia-Pacific, Valero, Ashland and more.

The knowledge-sharing and networking opportunities alone are worth the price of admission, while the presentations this year are centered around topics such as enterprise business intelligence, innovative and emerging information technologies, software implementation success stories, and operational excellence strategies all centered around the environmental remediation function. Special training breakout sessions will be held for Data Insights, the new ENFOS embedded BI feature. Also featured is the ENFOS Artificial Intelligence presentation featuring the results of ENFOS AI projects.

This conference brings together executives, project managers, finance managers, data scientists, and other environmental professionals.  Regardless of their role, all attendees leave with new and fresh strategies, ideas, and approaches to environmental business management, particularly around remediation and asset retirement obligations.

**Conference Highlights:**

* Only remediation conference focused on information technology and performance improvement
* Expecting approximately 150 attendees from industry, government, and service providers
* ENFOS solution breakout sessions focusing on leveraging portfolio, project, and technical data
* Interactive Q&A sessions with speakers and attendees
* Networking opportunities with leaders in environmental liability management

Together, these benefits justify the $2,351 investment in this conference. Here’s a breakdown:

Airfare (estimated): $425

Fairmont Austin (discounted rate for 2 nights): $626

Registration fee (early bird): $1300

Total: $2,351

Please let me know by **\*Date\*** if I have your approval so that I can secure travel plans and arrangements.

Thank you for considering my request. Let’s not miss it.

I look forward to your reply.